Great news, you would like to use An Post services through Intersoft.

To progress with the setup, you must first be registered with the carrier and held a registered account. Please complete the below. If you have any issues doing so, please contact your An Post account manager.

**COMPANY DETAILS**

|  |  |
| --- | --- |
| Contact Name |  |
| Company Name (as registered with the carrier) |  |
| Shipping Address |  |
| Shipping Postcode |  |
| Contact Phone Number |  |
| Contact Email Address |  |
| Estimated Annual Volume |  |
| Estimated Go-Live Date |  |

 **CARRIER DETAILS**

|  |  |
| --- | --- |
| Customer/ Account Number |  |

 **DESTINATIONS**Please tick the destinations you would like to ship to.

|  |
| --- |
| Domestic |[ ]
| International GB |[ ]
| International EU |[ ]
| International Rest of World |[ ]

 **RETURN ADDRESS**If shipping from GB to IE, please provide an IE based address where you would like your shipments to be returned to.

|  |  |
| --- | --- |
| Contact or Company Name |  |
| Country |  |
| Address  |  |
| Town |  |
| County |  |
| Postcode |  |

**TRACKING**

|  |
| --- |
| Please tick if you would like tracking available on your dashboard. |[ ]

**SERVICES**

Please tick the services you would like to use. Please check with your account manager which services are available for your destinations.

|  |
| --- |
| EMS - Courier  |[ ]
| PRI - Priority Post  |[ ]
| STD - Standard Post |[ ]
| PKT - Express |[ ]
| EXP - Express with Signature |[ ]
| EXE - Express International |[ ]
| SWP - Express with Signature Dom |[ ]
| REG - Registered Post |[ ]
| UNT - IBMS/Untracked |[ ]
| RET - Returns Service |[ ]

Please note that there is a security declaration signature required for international shipments. Intersoft have the ability to upload the signature automatically where required.
If you would like this option please share **your signature in the JPEG, JPG or PNG format** to Customer success – Onboarding Team at onboarding@intersoft.co.uk.